

The City of Pelham

MINUTES OF THE WORK SESSION

December 11, 2025 – 6:30 p.m. – Council Chambers

PRESENT:

Mayor James Eubank
Mayor Pro Tem Rhonda Brown
Council Member Bennett Adams
Council Member Fredrick Davis
Council Member Bobby Robinson
Council Member Cody Shiver
Council Member Mistry Troutman
City Manager, Christian Drake

Police Chief, Nealie McCormick
Asst. Police Chief, Rod Williams
Main Street/DDA Director, Felisha Draggs
Accounts Payable Clerk, Jasmine Riddle
Enterprise-Journal, Randy Wind

With a quorum present, Mayor Eubanks called the meeting to order at 6:30p.m.

APPROVAL OF MINUTES

Minutes for approval: November 20, 2025 Council Meeting
December 11, 2025, 2025 Work Session

This will be an **ACTION ITEM**.

DEPARTMENT REPORTS

A review of all department reports. City Manager Drake highlighted the events that are happening this weekend. He also highlighted the drastic increase in calls the fire department has responded to compared to the previous year, noting that there had been a 70% increase. He also provided information regarding ongoing water leaks.

FINANCIAL REPORT

A review of the financial report.

HOLIDAY SUPPLEMENT

City Manager Drake resolution 2025-12-11-01, establishing holiday supplements for city employees. The total amount for the supplements is approximately \$15, 700.00. The supplement will be distributed in the increments shown on the chart below:

Years of Service	Amount
1-4 years	\$350.00
5-9 years	\$400.00
10-14 years	\$450.00
15-19 years	\$500.00
20-24 years	\$550.00
25-29 years	\$600.00
30+ years	\$650.00 (cap)

Eligible part-time employees who have averaged a certain number of hours worked per week throughout the year will receive a supplement of \$250.

City Manager Drake is recommending the Council adopt Resolution 2025-12-11-01 and approve the holiday supplement for city employees.

This will be an **ACTION ITEM**.

CITY CALENDAR 2026

City Manager Drake presented the following calendar for City Council Meetings and City-observed holidays for 2026. The Council discussed removing President's Day as an observed holiday for the City. It was suggested that each city employee could be given their birthday off instead. It was also suggested that Indigenous People Day be added back to the calendar in place of President's Day.

City Council Meeting Schedule

Month	Council Workshops	Council Meetings
January	8	15
February	12	19
March	12	19
April	9	16
May	14	21
June	11	18
July	9	16
August	13	20
September	10	17
October	8	15
November	12	19
December	10	17

City Observed Holiday's

New Year's Day	Thursday, January 1
Martin Luther King Birthday	Monday, January 19
President's Day	Monday, February 16
Memorial Day	Monday, May 25
Juneteenth	Friday, June 19
Independence Day	Friday, July 3
Labor Day	Monday, September 7
Veterans Day	Wednesday, November 11
Thanksgiving	Thursday/Friday, November 26 & 27
Christmas Eve, Christmas	Thursday December 24, Friday, December 25

City Manager Drake is recommending the Council approve the calendar as presented.

This will be an **ACTION ITEM**.

BOARD APPOINTMENTS

City Manager Drake presented a list of appointees for the Council of the Southwest Georgia Regional Commission:

Appointment Type	Current Appointee	Is Appointment letter necessary at this time?	Eligible for Re-Appointment?
City Elected Official	Danny Palmer	Yes	Yes
Non-Public Appointee	Alfred Brown	Yes	Yes
Additional Member	N/A	N/A	N/A

Recommended SWGRC nominations: City Elected Official: Duane Burley

Non-Public Appointee: Alfred Brown

City Manager Drake is recommending the Council approve the appointees as listed.

This will be an **ACTION ITEM**.

FIRE DEPARTMENT GRANT EQUIPMENT

City Manager Drake presented quotes for new turnout gear that will be purchased using the Assistant to Firefighters Grant secured by Fire Chief Stinson:

- NAFECO: \$3,797.80 per set (Low Bid)
- Williams Fire: \$3896.14 (Fire Dex)
- MTS Safety: \$3,911.73 per set
- Alert Visions: \$3,987.69 per set

City Manager Drake is recommending the Council approve awarding the purchase to Williams Fire to purchase 15 sets of turnout gear totaling \$58,442.10.

He also presented quotes for SCBA and Air Paks:

- American Safety & Firehouse: \$60,360.48
- MES: \$63,174.84

This purchase includes 6 air packs, 6 masks, and 12 SCBA bottles, along with one year of testing at no additional cost

City Manager Drake is recommending the Council approve awarding the purchase to American Safety & Firehouse.

This will be an **ACTION ITEM**.

SURPLUS VEHICLES AND EQUIPMENT

City Manager Drake presented the following items that have been identified as no longer of use to the City and eligible to be surplused and placed for sale on GovDeals:

Equipment Description	Vin #
2002 Tahoe	1GNEC13Z8R227472
1987 7000 Sewer Rod	1GTM7D1FoJW512371
2001 Ford Ranger	1FTYR10DX1PB63331
1988 F800 Fire Truck	1FDYK84A7KVA08905
Case Tractor	JJF0014500
John Deere Backhoe	To310JX157589
Ford 555E Backhoe	
New Holland Side Arm	398 88 0538 18
1981 Ford Bucket Truck	1FDNF60H3CVA14927
1994 F Series Turbo Diesel	1FDLF47F3REA30960
John Deere 5300 Tractor	LV5300D330235
2010 Dodge Charger	2B3AA4CT6AH161563
2005 Crown Victoria	2FAFP71W56X111161
2006 Crown Victoria	2FAHP71W37X130575
2005 E350 Econovan	1FBNE31L65HA98711
1996 Dodge Dakota	1B7FL26X9TS682094
FC-70 street Sweeper	
Chevrolet 2500 Flat Bed	
Yard Debris/ Leaf Vacuum	

City Manager Drake is recommending the Council approve surplusing the items listed.

This will be an **ACTION ITEM**.

GEORGIA POWER PROPERTIES

City Manager Drake presented the following list of City-owned properties Georgia Power has requested to acquire vegetation-clearing easements. If approved, Georgia Power would own the easements forever.

Location / Parcel	Proposed Linear Feet	Proposed Compensation	Notes
1. 108 Hand Avenue (City Hall)	77 ft	\$770	<i>Not recommended.</i> Easement would prevent any vegetation from being maintained on a portion of City Hall grounds and may affect aesthetics and long-term use.
2. Hand Place / Castleberry Area	163 ft	\$1,630	<i>Not recommended.</i> Extension of the first easement listed.
3. Bumble Bee Road	57 ft	\$513	Minimal impact to operations. Staff recommends considering approval.
4. Liberia Street NW	50 ft	\$450	No conflicts identified. Staff recommends considering approval.
7. Collingsworth Park	(Length provided on easement map)	Compensation TBD	<i>Not recommended.</i> Vegetation removal could significantly alter the park's appearance and public-use character.

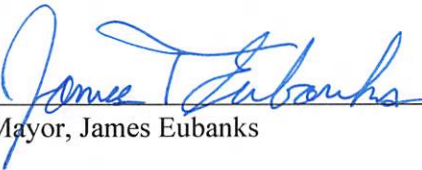
After discussion, it was determined the City would not allow Georgia Power to purchase the easements.

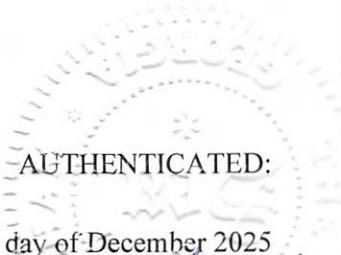
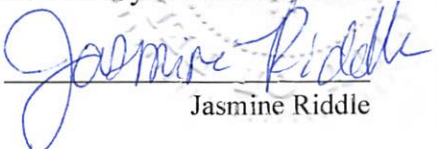
CITIZEN COMMENTS

There were no citizen comments.

ADJOURN

Mayor Eubanks declared the meeting closed at 7:28 p.m.


 Mayor, James Eubanks


 AUTHENTICATED:
 This 18th day of December 2025

 Jasmine Riddle

